

16 FEB 1962

MEMORANDUM FOR: Deputy Director (Support)**SUBJECT : Inspector General's Report, Office of
Security, December 1960
Recommendation No. 9****REFERENCE : DDS Memo 2 May 1961 to D/S subject,
IG Rec #9**

1. This memorandum suggests action on your part. Such action is requested in paragraph 4.

2. The attached Report on Clearance Processes (I. G. Recommendation No. 9) was prepared by an ad hoc committee of representatives of DDI, DDP, and DDS. The DDS representative was a member of the Office of Security and chairman of the group. In line with the Inspector General's recommendation to reduce or eliminate the many categories of special purpose clearances, it is noted in the attached report that a consolidation of clearances by issuance of the [REDACTED] manual has been effected and that it is recommended that NPIC develop and establish a similar system for consolidation in its Office. I endorse both of these actions. 25X1A

3. In regard to the categories of clearances issued, I strongly feel that basic security clearances for employment or use issued by the Office of Security must be based on appraisal of facts gathered from investigation against the particular use to which the person is to be put and the sensitivity and scope of the information to which he will have access. Clearances should not, I feel, be granted on the basis recommended by the Inspector General; namely, the amount of investigation coverage conducted. This view is also expressed in the Committee Report.

4. I concur in the attached report and recommend its approval.

SIGNED

Sheffield Edwards
Director of Security

Attachment as indicated

APPROVAL:

The recommendation in paragraph 4 is approved.

20 FEB 1962

Date

/S/
Deputy Director (Support)

Distribution:

Orig - D/S

2 - D/S

1 - DDI

1 - DDP

1 - Acting IC ✓